

**RIVENHALL PARISH COUNCIL  
DRAFT MINUTES OF THE COUNCIL MEETING HELD 6 FEBRUARY 2018  
IN RIVENHALL VILLAGE HALL.**

**Present:** Cllrs. Abbott, Wright, Knubley, Anderson, Turner and Prime.

**In the Chair:** Cllr. Abbott

**Also present:** Parish Clerk, and 3 members of the public.

**1579. To receive any apologies for absence.**

An apology was received from Cllr. Clark who has been unwell, and from BDC Cllr. K. Bowers.

**1580. Disclosure of any Pecuniary Interests relating to this agenda.**

Cllr Abbott declared non-pecuniary interests in all matters relating to ECC and the BDLHP. Also a non-pecuniary interest in item 1584 (18/00069/FUL).

**1581. To approve and sign the minutes of the meeting held on 9 January 2018.**

The Minutes were **unanimously agreed** and then signed by the Chairman.

**1582. Public Forum for 10 minutes.**

The following matters were brought to Members' attention:

- Defunct streetlights in various parts of the parish.
- Parking on various local estate grass verges.
- Tree at the entrance to Foxmead was in fact blown down **NOT** cut down deliberately.

**1583. Matters for discussion.**

i. Winter salt bag scheme - salt distribution etc.

A new volunteer distribution network is required and this will be advertised using local social networking.

It was agreed not to proceed with any replacement sheds at the Village Hall site but to request BDC to set baits to eliminate the rats that live under the sheds.

ii. Custom made speed signs for wheelie bins.

The Clerk has obtained a number of self-adhesive 30mph signs and these are available free of charge, 2 per relevant property, upon application to either the Clerk or a Parish Councillor.

iii. Repair to damaged village sign.

This sign was blown down and damaged during the gales of 17-18 January. It has been reported to the council's insurers and a claim registered. The sign has been recovered by Phil Little, who has provided an initial repair estimate in the region of £1,600.00.

**Proposed by Cllr. Anderson, seconded by Cllr. Prime and unanimously agreed** that the Clerk request Mr. Little to provide quotes for both a wooden and metal repair and for further quotes to be obtained as required by the council's insurers. The Clerk will liaise with the council's insurers regarding the final submission of a claim in due course.

iv. BDC Governance Review.

Taking into account the comments received at the open session prior to this meeting it was **proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed** that the Clerk comment to BDC as follows:

1. The Parish Council agree with the BDC decision regarding the established and proposed extension of Eastways Industrial Estate to be merged and included within the Witham Parish boundary.
  2. Although it is recognised that the new residents of the development north of Forest Road are more likely to look to Witham for goods and services, this is not in itself a sufficient reason why the Witham Parish boundary should be extended to include this development, therefore, the Parish Council recommend that this proposal should be withdrawn.
  3. The Clerk is to also request Witham Town Council to confirm their agreed position with regard to a comment by one of their members included on the BDC website.
  4. That BDC restrict any future discussion to the two sites contained in the consultation document.
- v. Data Protection Regulations & Data Protection Officer.  
The Clerk requested that Members read the relevant document in the February circulation folder so that a decision as to who will be recommended to undertake this role can be made at the April meeting. There are two EALC courses for this scheduled for the 6 and 13 March 2018 at Dunmow, should any Member wish to attend they must contact the Clerk without delay so that a booking can be arranged.
- vi. Highway & PRow matters.
- Patching repairs have been undertaken from Church Road through to Silver End.
  - Repair work is to be undertaken at the A12 underpass on Henry Dixon Road.
  - Vehicle parking is eroding the grass verges along St. Mary's Road and other estate roads - the Clerk will produce some 'No Parking' notices for use by Members. Also enquiries will be made for possibly making vehicular access onto the Village Green impossible.
  - The replacement of the concrete bollards along Henry Dixon Road/Oak Road remains outstanding as does the repair to the vehicular damaged streetlight.
  - A domestic driveway has been opened up on the corner of Oak Road contrary to planning conditions.
- vii. General maintenance.
- Replacement tree at the entrance to Foxmead to be considered at the March meeting.
  - Replacement signs at the recycling site will also be considered at the March meeting.
  - It was agreed not to proceed with the employment of another litter picker for the present time.

#### **1584. Planning Applications:**

##### **New Applications:**

**17/01215/LBC:** External repair and internal alterations - Rivenhall Place.

Members had no comments to make concerning this application.

**18/00069/FUL:** Conversion of agricultural building to residential - Barn at Ford Farm, Church Road.

Members supported this application as it corresponded with the suggestions included within the Village Design Statement, also requesting that bat friendly

lighting be a planning requirement- no white lighting - given the different number of bat species recorded locally.

**18/00101/FUL:** Erection of storage unit to store plant and machinery for site maintenance - Rivenhall Place.

Members had no comments to make concerning this application.

**ESS/65/17/BTE:** Change of use of land for stocking of processed materials until 1 April 2035 - Colemans Farm, Lt. Braxted Lane.

Proposed by Cllr. Wright, seconded by Cllr. Turner and unanimously agreed that objections be raised as follows:

1. The proposed stockpile is very close to the existing well used bridleway and will cause horses to become fractious.
2. The stockpile should be maintained on existing quarry land and not be extended onto agricultural land.

**CC/BTE/03/18/PRE:** Proposed flood alleviation works - land near Forest Road. Members had no comments to make concerning this application.

**\*\* It was agreed** that the Clerk write to BDC indicating that, with regard to the planning application for 23 Church Road, the council objected to this application rather than simply submitting comments. **\*\***

#### **Planning Results.**

There were no planning results reported.

#### **Planning Appeals.**

There were no planning appeals reported.

#### **1585. Ongoing Planning Issues:**

- i. A12 & A120 Projects.
  - (a) A12 - The recommended route announcement should be due during winter 2017/18.
  - (b) A120 - Members' Forum meeting on Tuesday 20 February at 19.00-21.00 in Council Chamber, Causeway House.  
The West Tey publicity indicates the A120 close to the southern boundary.
- ii. BDC Local Plan.  
There was nothing to report at this meeting.
- iii. Bradwell Quarry.  
There was nothing to report at this meeting.
- iv. IWMF.  
The latest planning applications are due to be considered by ECC late March at the earliest.
- v. Coleman's Farm Quarry.  
See item 1584 (ESS/65/17/BTE) above.
- vi. BDLHP  
The Chairman reports as follows: The Panel recommended deletion of 3 Rivenhall schemes which the Chairman managed to persuade them not to do. The main items are okay but the 3 items for Rectory Lane and Rickstones Road are questioned. Officers agreed to meet on site (7 February) to look at Rectory Lane junction and the bend signage. Additional electronic signage may be considered for Oak Road to warn of the low railway bridge.

**1586. Correspondence received since the date of the agenda.**

BDC has prepared a draft planning enforcement strategy document, which is open for consultation up to Wednesday 7 March 2018 - the day after the next PC meeting. A copy of this was included in the current circulation folder for Members' attention before the next meeting.

**1587. Reports from PC Representatives.**

There were no reports for this meeting.

**1588. Finance matters:**

i. To agree accounts for payment.

**Proposed by Cllr. Abbott, seconded by Cllr. Prime, and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

1219	E.A.L.C.	£25.00	Police conference 2017
1220	R.P.F.A.	£40.00	Hall Hire Jan/Feb 2018
1221	Karen Bridge	£76.50	Litter picking Jan 2018
1222	K. P. Taylor	£364.87	Salary/expenses Jan 2018
1223	P. G. Groundcare Ltd.	£108.00	Maintenance Jan 2018

**1589. Information exchange and items for the February agenda.**

1. The wall outside The Matchyns, Rivenhall End has been severely damaged.

**1590. Ten minute public feedback.**

- \* The promised cycle path opposite Colemans Quarry, along Little Braxted Road has not been created.
- \* The cost of the proposed horse riding signs along Rickstones Road was questioned in the light of current financial strictures.

**1591. Dates of future meetings.**

Tuesdays 6 March in The Henry Dixon Hall and 3 April 2018 in Rivenhall Village Hall, both commencing promptly at 20.00 hours.

Items for the March agenda to the Clerk by 23 February at the latest.

**1592. Closure.**

The Chairman closed the meeting at 21.50hours.

Signed..... Date:.....

CHAIRMAN