



Rivenhall Parish Council

SERVING THE COMMUNITIES OF RIVENHALL AND RIVENHALL END

Locum Clerk to the Parish Council Mrs A J Brown

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Minutes of the Annual Parish Council Meeting held on Tuesday 7th May in the Rivenhall Village Hall at 7:30pm.

Present: Cllrs: R Turner, J Cairns, J. Macrae, J Prime, J Abbott, D Hammond, R Wright

Also Present: Locum Clerk Mrs A Brown, Locum RFO Mr Ian Brown and twelve members of the public.

24/001 Election of Chairman

Cllr Robert Turner was returned as the Chairman of the Council with 4 votes to 3, nominated by Cllr Hammond and seconded by Cllr Macrea.

24/002 Election of Vice Chairman

Cllr John Macrea was returned as the Vice Chairman of the Council with 4 votes to 3, nominated by Cllr Prime and seconded by Cllr Hammond.

24/003 To receive and Approve Apologies of Absence

Apologies had been received from County Councillor Playle

24/004 Disclosure of any Pecuniary Interests Relating to this Agenda

Cllr James Abbott and Cllr Bob Wright disclosed a non-registrable interest at the meeting for item 24/09 as they sit on the BDC planning committee.

24/005 To approve the Minutes of the Meeting held on 2nd April and sign the minutes 5th March 2024 and 2nd April 2024

The minutes of the meeting held on 5th March were signed after the layout error was corrected. The minutes of 2nd April were agreed to be a true reflection of the meeting. Proposed by Cllr Prime, Seconded by Cllr Cairns. All agreed.

24/006 Appointment of Representatives for 2024/25

EALC – Cllr Prime

HDH Charity – Cllr Turner & Cllr Macrea

Passenger Transport Liaison – Cllr Prime

Primary School – Cllr Wright & Cllr Hammond

PRoW Liaison – Cllr Cairns

Emergency Contact – Cllr Wright

IWMF Liaison – Cllr Abbott

Colman's Quarry Liaison – Cllr Macrea

BDC LHP Rep – Cllr Abbott

Rivenhall Playingfield Association – Cllr Wright & Cllr Abbott

BALC – Cllr Turner

24/007 Public Participation Session

A resident attending the meeting wanted to congratulate the Council for their persistence in getting work done to alleviate the flooding and thanked the Cllrs.

24/008 ECC Councillor Report

This was read out during the Annual Assembly meeting before the Annual Council meeting.

District Councillors Report

The floodlit 3G pitch at Rickstones Academy was granted consent by BDC at the 16th April Planning Committee meeting.

There were 3 changes to the conditions, which I proposed, and it was good to see all other councillors on the committee supported:

1. To include a zero upward light ratio (ULR) requirement on the floodlights
2. The applicant to provide BDC with the correct lux contour plots out to 1 lux (the applicant had only gone out to 5 lux)
3. To check that when they submit on point 2, the applicant ensures that the 1 lux contour does not cut across any field hedges or the John Ray Walk – planning officers agreed that if it did, a new plan would be needed to adjust/shield the lights to protect bats as per the standard recommendations from Place Services ecologists who set the threshold at 1 lux.

Rivenhall Parish Council's comments were both read out and shown on the screen during the officer presentation but no change was made to the hours of operation as a result - ie it stays at up to 10pm.

I asked why the design for the floodlights at the Rickstones Academy pitch was different to each of the 2 other pitches (all of identical size) that were being decided at the meeting, and was told by BDC planning officers it was due to each being drawn up by different applicant.

Following the April RPC meeting I did again report the fly-tip near the public right of way that goes between Park Road and Rivenhall Thicks wood. I took photos and sent them to BDC showing that the fly-tip had been partly ploughed into the field, partly pushed into an adjacent ditch and partly moved to the concrete hardstanding.

BDC has embarked on an early Call for Sites for a Review of its Local Plan, despite the new Plan only having been Adopted in July 2022.

It seems inevitable that more potential development sites will be submitted in the 3 parishes of the district ward despite the large amount of development recently built or consented.

Submitted sites will be assessed by BDC later this year.

BDC has confirmed the arrangements for the Councillor Community Grant for 2024/5 and Cllr Bob Wright and myself are always happy to receive applications for local projects, and we can supply the grant forms on request.

Cllr Wright and Abbott left the room at 20:00 hrs.

24/009 Planning

24/00697/REM| application for the approval of reserved matters

The Cllrs want to comment regarding no notification received, as yet, relating to the diversion of footpaths no. 58 and 59 that cross the building site. There has been no clarification on the bus routes relating to the bus gate and the bus loop. Cllrs would also like to have information on who will be managing the sports facilities and pavilion. All agreed.

24/00899/HH| proposed part two/part single storey rear extensions and single storey front extension. The Cllrs wanted to make comment that the property has no facility for parking. All agreed.

Cllrs Abbott and Wright returned to the meeting.

Norwich to Tilbury Pylons Consultation <https://pylonseastanglia.co.uk>

Cllr Abbott will attend the meeting at Witham to be held in the Public Hall and will draft a response to bring to the June meeting. Cllrs wish the public to also attend the meeting. It was agreed by all for Cllr Abbott to pen a response.

24/010 Finance

The Locum RFO reported that the Council had received the Auditors Report for 2023/24 which will be on the Council website along with the rest of the AGAR papers.

The Chairman signed the AGAR papers and final accounts for 2023/24. It was proposed by Cllr Prime and Seconded by Cllr Abbott that the accounts and AGAR should be signed and displayed on the Council website.

Banking:

Cllr Turner had spoken to Unity Bank and passed to the Clerk how to change the information on the account to allow access.

Payments:

Payments were agreed to invoices, invoices and cheques were signed. The invoice from the internal auditor was also agreed to be paid for £60. Payments total £1,610.70.

It was noted that the first half of the precept had been received from BDC of £7,610 into the Unity Bank account.

It was proposed to accept the finance report by Cllr Wright and seconded by Cllr Macrea. All agreed.

24/011 Notice Board at Bluebells

Cllr Macrea tabled his report on his discussion with the developers and the placing of a notice board at Bluebells.

24/012 Items for the June Meeting

Dates for future meetings:

04.06.24 (HDH): 02.07.24 (VH): 06.08.24 (VH): 03.09.24 (HDH): 01.10.24 (VH): 05.11.24 (VH): 03.12.24 (HDH): 17.12.24 (HDH Precept meeting)

- Scrutinize the asset register
- Grounds work
- War memorial
- Norwich to Tilbury Pylon Consultation
- .gov emails

24/013 Date for Interviews

Clerk to book small room at the HDH for 6pm

24/014 Closure of Meeting

The meeting having considered and determined all items of business closed at 21:17

Signed:

Chairman, Bob Turner
4th June 2024