



# Rivenhall Parish Council

SERVING THE COMMUNITIES OF RIVENHALL AND RIVENHALL

Locum Clerk to the Parish Council Mrs A J Brown

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All Members of Rivenhall Parish Council are hereby summons to attend the Parish Council Meeting on TUESDAY 4<sup>th</sup> June 2024 at 7:30 pm at The Henry Dixon Hall for the purpose of transacting the business listed on the agenda.

AJ Brown

Amanda Brown  
Locum Clerk  
28<sup>th</sup> May 2024

## AGENDA

### 24/015 To Receive any Apologies for Absence

### 24/016 Disclosure of any Pecuniary Interests Relating to this Agenda

### 24/017 To Agree the Minutes of the Meeting held on 7<sup>th</sup> May 2024

### 24/018 Public Participation Session

Chairman to invite those of the public who wish to speak, 3 mins per person, 15 minutes maximum.

### 24/019 Chairman's Report

### 24/020 ECC Councillor & BDC Councillor Reports

### 24/021 Update on Speedwatch Volunteers Combining with Cressing PC

Emails regarding speedwatch attached as one document.

### 24/022 New Notice Boards at Bluebells and at the Bus Shelter

Next step following on from Cllr Macrea's report.

### 24/023 '.gov' Emails for Parish Councillors, (including a new website)

Next steps. Two companies to compare.

### 24/024 Planning Applications

Minerals and Waste Planning Team at Essex County Council. The attached document contains information about a planning application. For more information please visit <https://planning.essex.gov.uk>

Southview College, (Rickstones Academy), Witham

24/00927/FUL | Erection of a children's day nursery. | Elm Hall Primary School Conrad Road Witham Essex CM8 2SD

### 24/025 Finance

Zurich Insurance £991.11

Litterpicking invoices: £105 & £210

P G Groundcare Ltd £640.80

Hall Hire: HDH on 28<sup>th</sup> May & 4<sup>th</sup> June

Clerk Wages & Expenses (stamps) £5.40

RFO Invoice £134.40

Training programme for new Clerk - budget  
Asset Register

**24/026 Groundworks & Village Maintenance Contract**

**24/027 War Memorial Maintenance**

**24/028 Norwich to Tilbury Pylon Consultation**

Report from Cllr Abbott

**24/029 Information exchange and items for the next agenda**

**24/030 Meeting Closed to the Public**

Public excluded from the meeting to progress a confidential staffing matter and to discuss contracts.

**24/031 To Consider and Decide on the Progress of Staff.**

To consider the interviews for the post of Clerk and give a response to applicants.

**24/032 To Consider and Decide on Contracts**

Flowerbeds at Rivenhall Oak - To discuss and resolve the problem of social media posts.  
Streetcleaning contract with BDC.

**24/033 Future meeting dates:**

02.07.24 (VH): 06.08.24 (VH): 03.09.24 (HDH): 01.10.24 (VH):  
05.11.24 (VH): 03.12.24 (HDH): 17.12.24 (HDH Precept meeting)

**24/034 Closure of the Meeting**

To close the meeting having considered and determined all items of business.