



Rivenhall Parish Council

SERVING THE COMMUNITIES OF RIVENHALL AND RIVENHALL

Locum Clerk to the Parish Council Mrs A J Brown

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All Members of Rivenhall Parish Council are hereby summons to attend the Parish Council Meeting on TUESDAY 2nd July 2024 at 7pm at Rivenhall Village Hall for the purpose of transacting the business listed on the agenda.

Mrs A J BROWN

25th June 2024

AGENDA

- 24/035 To Receive Apologies for Absence**
- 24/036 Disclosure of any Pecuniary Interests Relating to this Agenda**
- 24/037 To Agree the Minutes of the Meeting Held On 4th June 2024**
- 24/038 Public Participation Session (15 mins maximum)**
- 24/039 Chairman's Report**
- 24/040 Essex County Councillor Report**
- There will be no BDC Councillor report as we are in Purdah due to the Parliamentary elections to be held on 4th July**
- 24/041 Clerks Report**
 Speed Watch
 Website
 Salt Bags
 Grass cutting in the Memorial Garden
- 24/042 'gov.' emails for parish councillors, including a new website**
 Councillors have been sent the proposal for .gov emails and associated website from MacIntosh Electronics. The clerk will circulate other website designer details.
- 24/043 Planning Applications**
 24/01027/FUL Change of use of piggeries to on call staff accommodation for equine veterinary practice, porch extension, infill covered link, installation of solar panels to roof and amendments to parking layout Planning Application. Paton And Lee Equine Surgery Hoo Hall Oak Road Rivenhall Essex CM8 3HG

24/01203/HH Two storey side extension, detached outbuilding and a new front porch.3 Beech Road Rivenhall Essex CM8 3PF

24/01300/HH Erection of part single, part two storey rear extension. 23 Tusser Close Rivenhall Essex CM8 3PD

24/044 National Grid Pylons

To discuss the report from Cllr Abbott and prepare a response after attendance to the public meeting held at Witham on 14th May.

24/045 Finance matters

To receive the Bank reconciliations as at 30th June 2024

Payments:

Invoice from The Henry Dixon Hall Charity for hire of hall £35.00

Locum clerk salary, including working from home allowance and mileage

HMRC Payment £55.80

Litter Picking payments £210 & £105

Invoice from Village Hall hire £27.00

Invoice from EALC for Affiliation Fees £265.48

Invoice from PCL for replacing the village green posts £480

To approve the payment of Accounts for June 2024 and to agree a transfer of funds to meet the Parish Council financial requirements.

Funds from Barclays into the Unity Account achieved

VAT refunded

Street Cleaning contract - payment received

24/046 Review of Chairmans Allowance

There was no uplift in the Chairmans Allowance in the 24/25 budget.

24/046 Review of Code of Conduct

Councillors are in receipt of the Adopted Code of Conduct by Braintree District Council. This is the LGA Model Code of Conduct. Councillors are to consider if they also want to adopt this code of conduct.

24/047 Review of Risk Assessment for Litter Pickers

Attached: Risk Assessment covering general hazards from Keep Britain Tidy.

24/048 Information Exchange and Items for the Next Agenda

24/049 Future Meeting Dates:

06.08.24 (VH): 03.09.24 (HDH): 01.10.24 (VH):

05.11.24 (VH): 03.12.24 (HDH): 17.12.24 (HDH Precept meeting)

24/050 Meeting Closed to the Public

Public excluded from the meeting to progress a confidential staffing matter.

24/051 To consider and decide on the progress of staff.

Contract to be agreed for Locum/Clerk.

Should Litter picking volunteers be made staff?

Litter Picking pay review

24/052 Closure of the Meeting

To close the meeting having considered and determined all items of business.